

DRAFT – NOT APPROVED BY THE BOARD

QUAKERTOWN COMMUNITY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS

District Services Center, 100 Commerce Drive, Quakertown, PA 18951

Minutes of the Thursday, October 22, 2009 Regular Meeting

I. CALL TO ORDER: 7:00 PM

President Linda A. Martin called the meeting to order with a quorum present as indicated in the roll call below.

II. FLAG SALUTE

III. ROLL CALL:

<u>Board of School Directors</u>	<u>Present</u>	<u>Absent</u>
Mrs. Linda A. Martin, President	X	
Mr. Dean Wackerman, Vice President	X	
Mr. Manuel Alfonso	X	
Mr. George Dager	X	
Mrs. Kathy Mosley	X	
Mr. Zane Stauffer		X
Mr. Paul R. Stepanoff	X	
Mrs. Nancy B. Tirjan	X	
Mrs. Kelly L. Van Valkenburgh	X	
Mrs. Alice K. Bishop, Non-Member Secretary		

Others Present

Ms. Nancianne Edwards, Director of Human Resources
Mr. Christopher Harrington, Director of Technology, Assessment and Data Analysis
Ms. Sylvia C. Lenz, CPA, Business Administrator/Treasurer
Mrs. Katherine Metrick, Assistant Superintendent

IV. APPROVAL OF MINUTES

May I have a motion to approve the minutes of the October 8, 2009 meeting of the Board of School Directors of the Quakertown Community School District.

Motion: Dean Wackerman
Second: Kelly L. Van Valkenburgh
Result: Motion passed unanimously

V. REPORTS

SUPERINTENDENT

Financial Analysis for Future Borrowing/Refunding

Sylvia C. Lenz introduced Jamie Doyle, Public Financial Management Group (PFM Group) who presented a report on the benefits of refunding and realigning the school district debt portfolio while interest rates are low.

The board indicated to Ms. Lenz that they would like to move forward on the refunding.

2008-09 Assessment Report

Mrs. Kathy Metrick, Assistant Superintendent, presented a report on the 2008-2009 assessment results for the school district.

8:35 pm. Mrs. Martin called for a five-minute break.

8:40 pm. Mrs. Martin called the meeting back to order.

UPPER BUCKS COUNTY TECHNICAL SCHOOL

President Martin reported on the October 15, 2009 meeting of the Upper Bucks County Technical School. Mrs. Martin commended Mrs. Himes, new executive director, for her work at the UB Tech School. The annual open house will be held November 17 from 5-8 PM.

BUCKS COUNTY INTERMEDIATE UNIT

Mrs. Tirjan reported on the October 20, 2009 meeting of the Bucks County IU.

AD-HOC FINANCE COMMITTEE

Mrs. Mosley reported on the October 1, 2009 meeting of the ad-hoc finance committee. Mrs. Tirjan noted that the purpose of committees is for more in-depth research of issues that are brought back to the board. The next meeting will be held November 5, 7:00 pm.

AD-HOC POLICY COMMITTEE

The policy committee is working on a draft of the ORGANIZATION policy to define committee structure. Next meeting will be held November 12, at 4:45 pm.

LEGISLATIVE REPORT

Mrs. Van Valkenburgh directed the board to the PDE information website for education budget updates.

QUAKERTOWN COMMUNITY EDUCATION FOUNDATION

Mrs. Van Valkenburgh announced the ongoing fundraiser for BJ Wholesale Club, Inc. memberships. They will donate \$5.00 to the QCEF for each membership. The next meeting is December 3, 2009.

VI. ITEMS FOR BOARD ACTION (Possible Executive Session)

A. FISCAL CONSENT AGENDA ITEMS

1. TREASURER'S REPORT

The treasurer's report for the month ending September 30, 2009 is enclosed in your agenda. The Business Services Department is recommending the Board approve this report.

2. AGREEMENT WITH THE ARCHITECTURAL STUDIOS FOR A STUDY OF THE HIGH SCHOOL FACILITIES AND SYSTEMS

The Business Services Department is requesting approval of the proposal from The Architectural Studios dated September 10, 2009 and supplemented on October 5, 2009, to conduct a study of the existing High School facility and systems, at a cost of \$98,750, subject to negotiation of a Consultative Services Agreement between The Architectural Studios and the District for such services, in form and content acceptable to district's administration and solicitor.

3. HAYCOCK ELEMENTARY SCHOOL SEPTIC SYSTEM

The Business Services Department is requesting authorization to contract with The Architectural Studios to develop bid specifications and oversee the upgrade to the septic system at Haycock Elementary School, subject to the agreement being in form and content acceptable to district administration and solicitor. The project will be funded through the General Fund.

4. MEMBERSHIP AGREEMENT WITH PENNSYLVANIA ENERGY CONSORTIUM (PENCON), A CONSORTIUM OF SCHOOLS, FOR THE PURCHASE OF ELECTRICITY.

The Business Services Department is requesting approval of a membership agreement with PenCon, a consortium of schools north and west of Quakertown, for the purchase of electricity, subject to review and approval by the solicitor and district administration. PPL Electric is the supplier for all the districts in the consortium, and whose rates are deregulated as of January 1, 2010. The cost includes a \$25 annual fee and \$.00025 per KWH.

5. AGREEMENT WITH DIRECT ENERGY BUSINESS AS THE CONSULTANT AND SUPPLIER ASSOCIATED WITH PENCON FOR THE PURCHASE OF ELECTRICITY

The Business Services Department is requesting approval of a Power Supply Coordination Service Agreement with Direct Energy Business, in conjunction with PenCon, for the purchase of electricity, subject to modifications and approval by the solicitor and district administration. Their fee is \$.005 per KWH, which includes PenCon's fee of \$.00025 per KWH.

6. PENNSYLVANIA ECONOMY LEAGUE PROPOSAL

The Business Services Department is requesting acceptance of a proposal from the Pennsylvania Economy League for a comprehensive analysis of demographics and community growth patterns and to provide projections of school enrollments by grade covering the next ten years, at a cost of \$16,800, to be completed within approximately four months of the project's initiation, pending review and approval by district administration and solicitor.

7. LEVY BUS COMPANY AGREEMENT

The Business Services Department is requesting approval of an amendment to the Levy Bus Company agreement, pending review and approval by district administration and solicitor, to adjust costs to reflect the savings of reducing the bus fleet by ten buses in 2009-10, and to extend the contract one year, through 2010-11, as presented.

May I have a motion to approve the above fiscal items.

Motion: Kathy Mosley
Second: Dean Wackerman
Discussion: Mr. Stepanoff suggested the engineers look at renewable energy since the laws and incentives have changed. Ms. Lenz noted that the PEL will provide a study of pupil growth and the Quakertown Area Planning Commission comprehensive study is on land demographics.
Result: Motion passed unanimously

8. GENERAL OBLIGATIONS BONDS, SERIES OF 2009A

The Business Services Department is recommending the approval of the attached resolution, which authorizes the Financial Advisor, the Bond Counsel and Administration to take all necessary actions to issue General Obligation Bonds, Series of 2009A, for the purpose of currently refunding a portion of the School District's outstanding variable debt.

May I have a motion to approve the above fiscal item.

Motion: Manuel Alfonso
Second: Dean Wackerman
Result: Motion passed unanimously

B. PERSONNEL ITEMS

1. REQUEST FOR FAMILY MEDICAL LEAVE

- a. Sharon L. Long – Part-time Aide - Request for Unpaid Family Medical Leave – Effective: September 22, 2009 to October 6, 2009

- b. Jane Loch – Secretary – Request for Family Medical Leave – Effective: September 28, 2009 to December 1, 2009

2. REQUEST TO EXTEND UNPAID CHILD-REARING LEAVE

Debra Fischer – Teacher – Request to Extend Unpaid Child-Rearing Leave - Effective: For the Second Semester of the 2009-2010 School Year Only

3. EMPLOYMENT

Classified

- a. Stephen J. Polensky – Part-time Category A Courier – Effective: October 9, 2009 – Hourly Rate: \$12.05
- b. Vivian M. Atencio – Part-time Category B Food Service Worker – Effective: October 12, 2009 – Hourly Rate: \$10.29
- c. Susan K. Holtzclaw – Part-time Category B Food Service Worker – Effective: October 5, 2009 – Hourly Rate: \$10.29

4. APPOINTMENTS

- a. Marc Benson – Head Soccer Coach – Senior High School – Effective: 2009-2010 School Year – Rate of Pay: \$3,883.29
- b. Brad Maurer – Assistant Soccer Coach – Senior High School – Effective: 2009-2010 School Year – Rate of Pay: \$3,299.53
- c. Rebecca Unangst – Co-Head Hockey Coach – Strayer Middle School – Effective: 2009-2010 School Year – Rate of Pay: \$977.17
- d. Dorothy Unangst – Co-Head Hockey Coach – Strayer Middle School – Effective: 2009-2010 School Year – Rate of Pay: \$977.17
- e. Rebecca Wieder – Assistant Hockey Coach – Strayer Middle School – Effective: 2009-2010 School Year – Rate of Pay: \$1,421.34

5. ADDITIONS TO THE 2009-2010 PROFESSIONAL SUBSTITUTE LIST

Marilyn Christensen
Joseph J. Davis
Lori A. Dech
Rachel A. Doherty
Jennifer Y. Lee

6. ADDITION TO THE CUSTODIAL SUBSTITUTE LIST

Michael Alan Roeder

7. ADDITION TO THE AIDE SUBSTITUTE LIST

Tina Mininger
Lisa Susnoskie

8. ADDITION TO THE FOOD SERVICE SUBSTITUTE LIST

Tina Mininger

9. RESIGNATION

- a. Melissa Bratina – Student Congress Advisor – Senior High School – Effective: August 31, 2009
- b. Kelly Reiss – Head Hockey Coach – Strayer Middle School – Effective: August 30, 2009
- c. Michael Regan – Head Baseball Coach – Milford Middle School – Effective: October 9, 2009

10. RETIREMENT

Jeffrey E. Silk – Teacher – Effective: At the Close of the 2009-2010 School Year (Change in Effective Date)

RESOLVED THAT, subject to the terms and conditions of any applicable agreements which are ratified or affirmed herewith, the Quakertown Community School district approves the personnel items as presented. May I have a motion to adopt the above resolution and approve the personnel items as recommended.

Motion: Kelly L. Van Valkenburgh
Second: Nancy B. Tirjan
Result: Motion passed unanimously

VII. INFORMATION ITEMS

BOARD COMMENTS

Mr. Stepanoff commented that board committees need better direction to control discussions.

Mrs. Mosley commended the ad-hoc finance committee members for their work during the past 18 months and for bringing positive responses to the district.

PUBLIC COMMENTS

Alan Jesiolowski, Haycock Township addressed the board regarding the NCLB requirements and the standards based grading system.

DATES FOR BOARD MEMBERS CALENDARS

Thursday November 12, 2009 7:00 pm Regular Board Meeting
District Services Center
100 Commerce Dr., Quakertown

MONDAY December 7, 2009 7:00 pm Reorganization/Voting Meeting
District Services Center

Mrs. Martin announced an executive session will be held immediately following the meeting tonight to discuss a personnel issue.

VIII. ADJOURNMENT

May I have a motion to adjourn the meeting.

Motion: George Dager
Second: Kathy Mosley
Result: Motion passed and the meeting adjourned at 9:30 pm.

Linda A. Martin, President

Alice K. Bishop, Board Secretary