



Quakertown Community School District

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Community Facilities Study Committee 2015-16

Purpose:

The Board has decided to commission a complete Facilities Study to develop our vision and planning for our facilities for approximately the next 10 years. Schradergroup has been selected to conduct the study. In addition to the typical engineering studies of each building, a community committee will be appointed by the Board to tour each building and provide feedback and insight to Schradergroup for their use in developing master plan options. The committee's work will culminate in a recommendation to the Superintendent of a 10 year facilities master plan.

Composition:

The parent organization (PTO/PTA/TPO) for each building will appoint a representative and an alternate to the committee. This may be the President and Vice President, or different parents. Due to the time commitment required, the appointment of an alternate is requested so that one representative of each building is able to be present for each tour. The Director of Facilities and Assistant Superintendent will represent the administration on the committee. The Superintendent, members of the Board Facilities Committee, and other Board members may attend meetings and assist the work of the committee as well. The Board will formally appoint the community committee members and alternates on August 13, 2015.

Process:

Schradergroup will be completing the engineering portion of the facilities study process during the month of August. Once the committee members are formally appointed by the Board in August, there will be an initial orientation meeting to review the parameters for the committee's involvement, the timeline and schedule, and other pertinent information to guide the committee's work.

During September, October, and November, the committee will tour each building. The tours will be led by the building Principal, building parent leadership, and volunteer building staff members. The focus of the tours will be on building conditions, space utilization, available amenities, and suitability for delivery of the educational program. During this time period, Schradergroup will also meet individually with building

principals and district office personnel to discuss the educational program in more depth.

Once all the information is gathered from the engineering studies, community committee work, and administrative interviews, Schradergroup will develop multiple master plan options incorporating all district facilities and assets including buildings and land. The committee will reconvene in January to review the master plan options, discuss the pros and cons of each option, and ultimately recommend an option to the Superintendent at the end of February. Committee members will also play a role in presenting the findings and master plan to the community at large. Ultimately, the Board of School Directors will vote on adopting the recommended plan in late March/early April, at which point the committee will have completed its work and will be disbanded.