

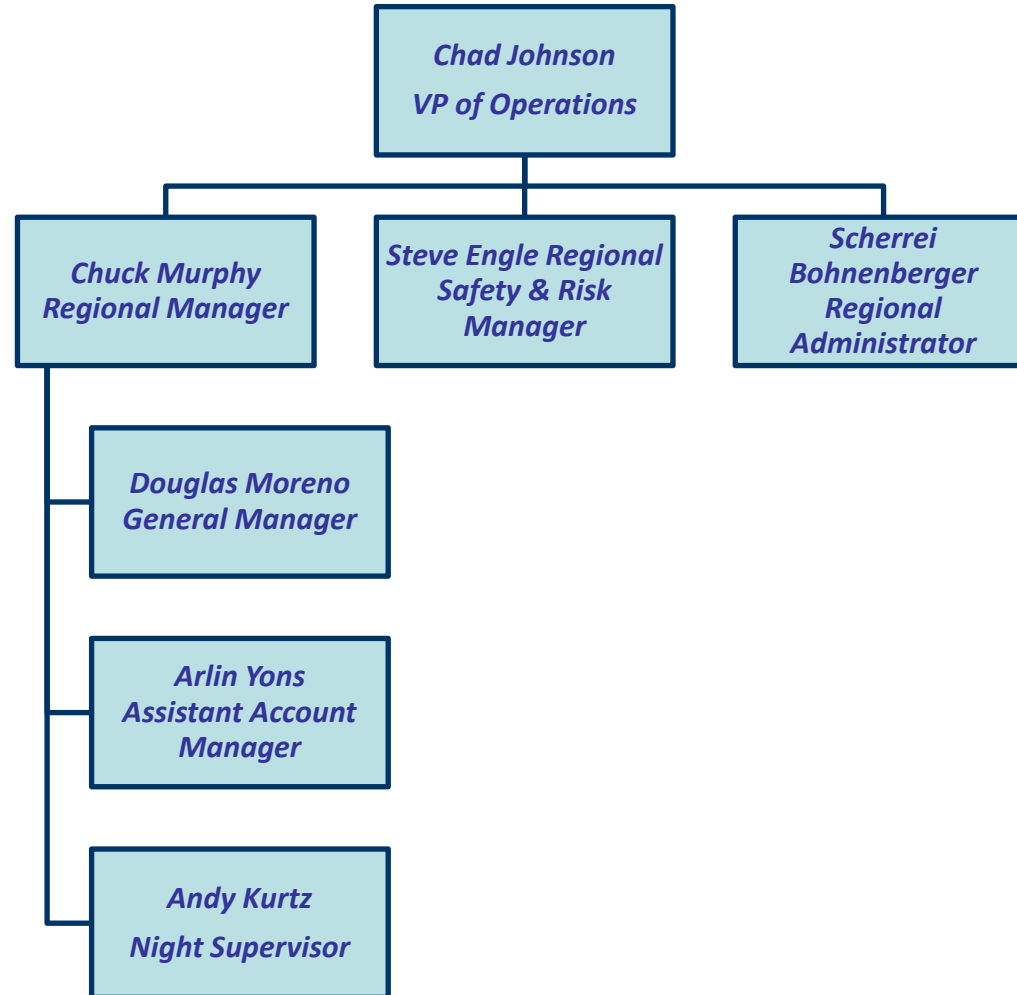


Joint Review Committee Meeting

March 3, 2016



Organization Chart



OPERATIONAL SUPPORT

- ◆ **Regional Manager, Chuck Murphy, on site various shifts per week to assess operations.**
- ◆ **Weekly Administrative support by Scherrei Bohnenberger.**
- ◆ **Stephen Engle, Risk and Safety Director, on site monthly to conduct safety audits and training.**
- ◆ **Bi-weekly visits by our Vice President of Operations, Chad Johnson**
- ◆ **Operational Updates are given to Division President every month.**



Staffing

CUSTODIAL STAFF SCHOOL ASSIGNMENTS

HIGH SCHOOL

Maria Dudeck
Gerry Detweiler
Sandra Ortiz
Agustina Ramos
Paul Bean
Ivan Calderon
Dave Minerger

PFAFF

Dennis Morgan
Daniel Jarrett
Ian Bonnetta
Brandon Groh

STRAYER

Tom Monserrate
Bechara Azar
Gerald Goepfert
Enilda Valdez
Edwin Vazquez
John Betson

RICHLAND

Scott Hendricks
Edgar Catala
Inyang Inyang

FRESHMAN CENTER

David Beahn
Cindy George
Wayne Gilbert
Pat McQueen

QUAKERTOWN

John Farrell
Don Cooper
Doris Sicard

TOHICKON VALLEY

Dennis Rothenberg
Samuel Allen
Maria Martinez

TRUMBAUERSVILLE

John Prosser
Brian Vargo
William Yerger

MILFORD

Tamara Vargo
Lee Henry
Andrew Kurtz

NEIDIG

Hollieann Leniger
Jamer Heron
Sara Wolke

Projects Completed

◆ Restrooms

- Power Cleaning with Kaivac and Floor Scrubber
- Detail Cleaning of Fixtures and Panels

◆ Auxiliary / Common Areas

- Cafeteria Dining Areas – Detail Clean and Machine Scrub as Needed
- Gym / Multi-Purpose Rooms – Machine Scrub as Needed



◆ Corridors / Hallways

- Top Scrub and Recoat with Floor Finish
- Machine Bonnet Carpeting
- Dust Windowsills
- High / Low Dusting

◆ Classrooms

- Address Special Needs / Requests in Classrooms like Art, Music and Locker Rooms



Projects Completed

Neidig Elementary

Top scrubbing of cafeteria / gymnasium area

Power scrubbing of bathrooms

Trumbauersville

Hallways and carpeted areas were top extracted

Quakertown Elementary

Top scrub cafeteria

Power wash bathrooms

Quakertown High School

Detailing of bathrooms and classrooms

No major projects due to Construction punch list activity.

Tohickon Valley Elementary

All carpeted areas were bonneted

Bathrooms power washed

Top scrubbing of cafeteria

Strayer Middle School

Hallways scrubbed and coated

Cafeteria scrubbed and buffed

Richland Elementary School

Hallways, Cafeteria / Gym Top Scrubbed and Recoated

Milford Middle School

Bathrooms power scrubbed and detailed.. Hallways scrubbed and recoated.

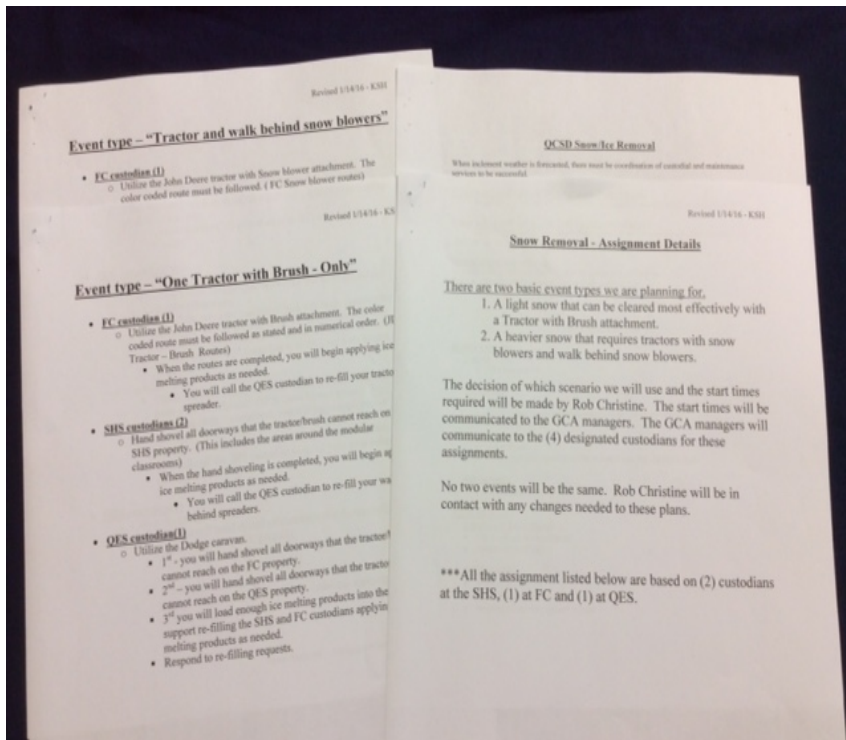


Snow Removal



Removal Plan

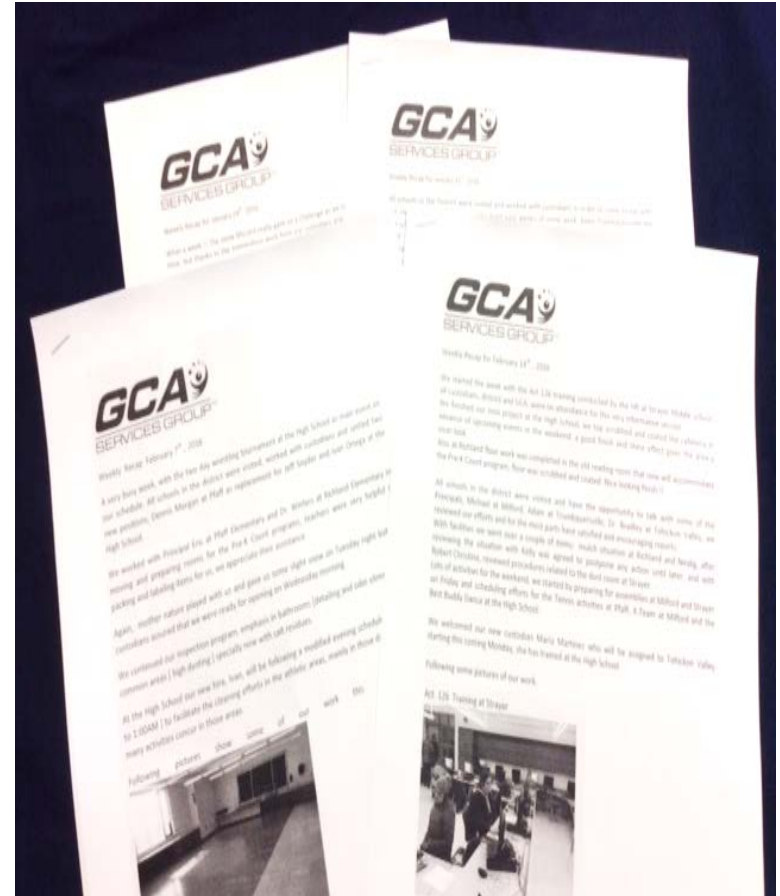
Removal Efforts



- ◆ Followed Plan developed by the facilities department.
- ◆ Received training in equipment use and maintenance
- ◆ Worked in common areas and pathways to school
- ◆ Our communication with facilities and administration needs to be more immediate and accurate.

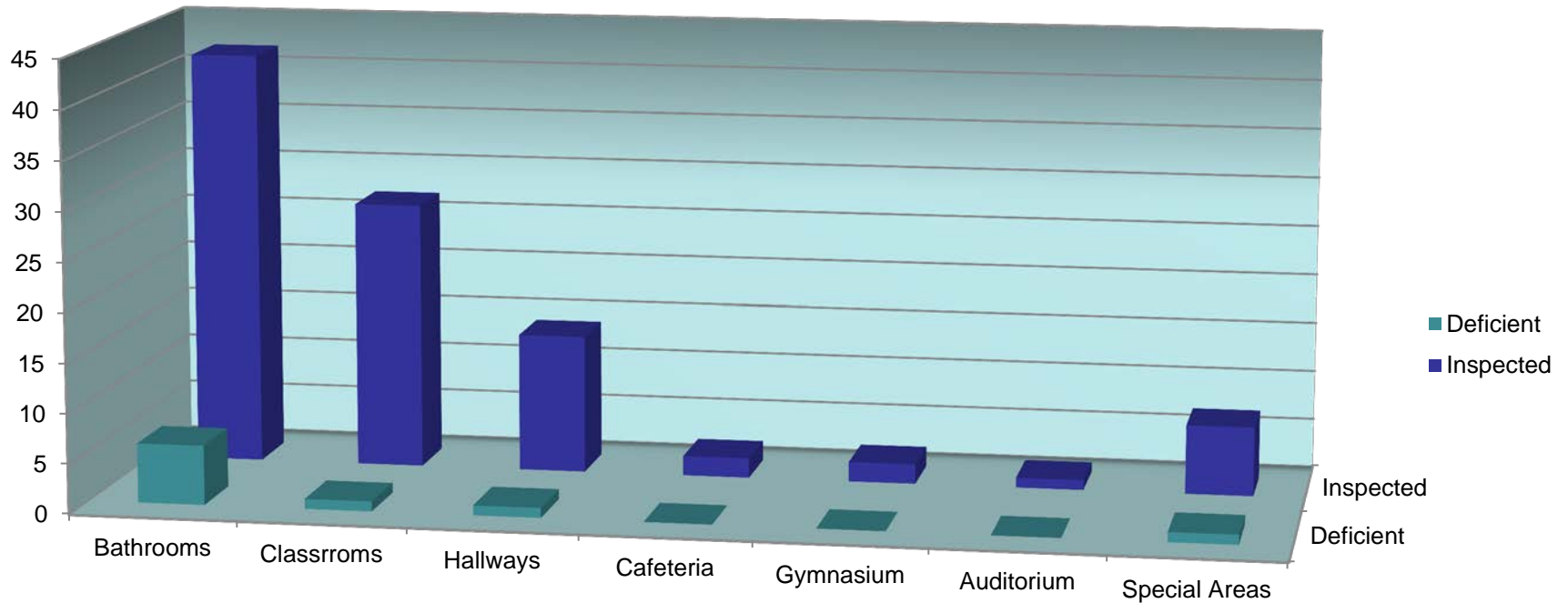
Weekly Reporting

- ◆ Communication tool with QCSD Administration conveying our efforts and services for the week.
- ◆ Brief account of school visits and inspections.
- ◆ Meetings with Principals
- ◆ Recount of completed and upcoming projects.
- ◆ Specific Goals and Action Plans for Concerns and Challenges




Quality Control : Inspections

January Inspections Per Area



Customer Surveys

TO Douglas Moxon & FACULTIES



Report Card for Custodial Services
 Month Being Surveyed January, Year 2016
 (Please rate - A, B, C, and D)

School Name IRVINGSHIRE Quakertown School District

Entrance and Lobby
 How would you rate the general appearance of your entrance and lobby? B

Hallways Clean (Vacuumed if Applicable) and Floors Shiny
 Components- General Appearance, Shine, Corners and Edges Swept and Free of Debris B

Stairwells/ Foyer Areas
 Components- Floors Clean, Handrails Wiped Down and Free of Debris B

Classrooms Cleaned Daily
 Components- Trash Emptied, Floor Swept/ Vacuumed and Spot Mopped C

Restrooms Cleaned Daily
 Components- Floors Cleaned, Bright Work Cleaned, Walls Cleaned, Sinks Cleaned, Toilets Cleaned, All Areas Disinfected C


Auxiliary Areas (Offices, Cafeteria, Gym and Auditorium) Cleaned Daily
 Components- Trash Emptied, Floor Swept/ Vacuumed and Spot Mopped B

Management Responsiveness to Issues
 Components- When you have an issue/request, does the Area Manager respond quickly and provide resolution to your need? B

Facility Overall
 How would you rate the overall general appearance of the school? B

Comments:
With the addition of a consistent person
in the PM, things have improved.

Signature of Principal [Signature] Date 1/24/16



Report Card for Custodial Services
 Month Being Surveyed January, Year 2016
 (Please rate - A, B, C, and D)

School Name Pfaff Quakertown School District

Entrance and Lobby
 How would you rate the general appearance of your entrance and lobby? B+

Hallways Clean (Vacuumed if Applicable) and Floors Shiny
 Components- General Appearance, Shine, Corners and Edges Swept and Free of Debris B

Stairwells/ Foyer Areas
 Components- Floors Clean, Handrails Wiped Down and Free of Debris B

Classrooms Cleaned Daily
 Components- Trash Emptied, Floor Swept/ Vacuumed and Spot Mopped B

Restrooms Cleaned Daily
 Components- Floors Cleaned, Bright Work Cleaned, Walls Cleaned, Sinks Cleaned, Toilets Cleaned, All Areas Disinfected B

Auxiliary Areas (Offices, Cafeteria, Gym and Auditorium) Cleaned Daily
 Components- Trash Emptied, Floor Swept/ Vacuumed and Spot Mopped B

Management Responsiveness to Issues
 Components- When you have an issue/request, does the Area Manager respond quickly and provide resolution to your need? B+

Facility Overall
 How would you rate the overall general appearance of the school? B

Comments:

Signature of Principal [Signature] Date 1/11/16

Customer Surveys



Report Card for Custodial Services
 Month Being Surveyed January, Year 2016

(Please rate - A, B, C, and D)

School Name QCE Quakertown School District _____

<u>Entrance and Lobby</u> How would you rate the general appearance of your entrance and lobby?	A
<u>Hallways Clean (Vacuumed if Applicable) and Floors Shiny</u> Components- General Appearance, Sillite, Corners and Edges Swept and Free of Debris	A
<u>Stairwells/ Foyer Areas</u> Components- Floors Clean, Handrails Wiped Down and Free of Debris	A
<u>Classrooms Cleaned Daily</u> Components- Trash Emptied, Floor Swept/ Vacuumed and Spot Mopped	—
<u>Restrooms Cleaned Daily</u> Components- Floors Cleaned, Bright Work Cleaned, Walls Cleaned, Sinks Cleaned, Toilets Cleaned, All Areas Disinfected	A
<u>Auxiliary Areas (Offices, Cafeteria, Gym and Auditorium) Cleaned Daily</u> Components- Trash Emptied, Floor Swept/ Vacuumed and Spot Mopped	A
<u>Management Responsiveness to Issues</u> Components- When you have an issue/request, does the Area Manager respond quickly and provide resolution to your need?	B
<u>Facility Overall</u> How would you rate the overall general appearance of the school?	B

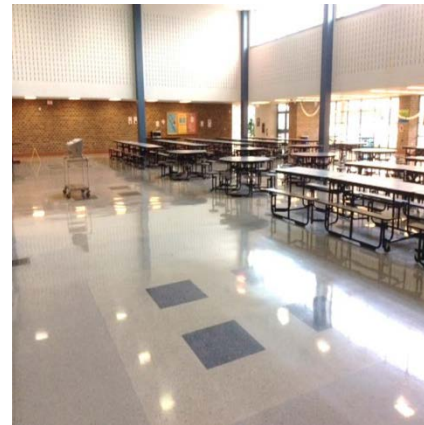
Comments:

Signature of Principal Jan Detweiler Date 1-8-16



GCA Recent Capital Equipment Purchases

- ◆ Recent capital purchase of New Floor Machines will increase productivity improve overall floor maintenance throughout the District.
- ◆ iGloss Chariot - Floor Burnisher is a powerful ride on burnisher that will improve productivity of the floor maintenance program throughout the district.
- ◆ iScrub 20 - Floor Scrubber is a powerful ride on scrubber that will improve productivity and will improve the floor maintenance program throughout the district.



OUR GOALS

- ◆ **Weekly walk throughs with Facilities Director and Regional Account Manager.**
- ◆ **Increase out Total Facilities Management inspections to 50 per week.**
- ◆ **Continue to improve our Survey Metrics**
- ◆ **Establish Summer Clean Up Plan with Facilities Director input and support.**
- ◆ **Establish our presence as a valued community partner**