



Elementary Redistricting Committee **AGENDA and MINUTES**

Date: Wednesday, October 21, 2020; 6:00 PM

Location: Via Zoom

Attendees: Elena Mack, David O'Donnell (Co-Chairs) **Members:** Jason Gerhart, Todd Hippauf, Laura Hottenstein, Tiziana Jones, Jennifer Klady, Bobbie Keller, Roberta Rogers
Alternates: Toni Becker, Susan Gable, Glenn Iosue, Tera Remick

Administration: Nancianne Edwards, Assistant Superintendent; Wayne McCullough, Consultant; Zach Schoch, Chief Operating Officer, Eric Thompson, Principal SGC; Zach Garger, Acting Principal Pfaff, Rob Christine, Director of Facilities, Julie Fitzgerald, Forecast5, and Josh Rader, Forecast5

Unable to Attend: Angela Cassel, Rachel Davish, James Zepp

Committee Goal: Charge to the Elementary Reassignment Options Committee

The Committee is charged to (1) Develop options for the grade level configuration and redistricting of elementary (or K-6) students to be implemented at the start of the 2021-22 school year (2) Evaluate those options based on impact on academic program, impact on students and families, cost-effectiveness, efficiency, impact on facilities (including the future use of Quakertown Elementary and the Sixth Grade Center), requirement for construction, renovations, or modular classrooms, impact on transportation, impact on personnel savings, and other criteria as the committee deems appropriate. (3) Report its findings, decision matrix, and recommendations to the Board no later than January 31, 2021.

Meeting Objectives:

Schedule [120 mins]

Time	Mins.	Activity
6:00 - 6:05 pm		<p>Welcome</p> <p>Introduction of New Member</p> <p>Review of minutes from the last meeting so they can be posted on the website</p> <p><i>Mrs. Mack welcomed all Committee members. Minutes will be approved at the next meeting.</i></p>
6:05 - 6:30 pm	25	<p>Forecast5 Demonstration - Wayne McCullough</p> <p>This software will help the committee analyze the various options</p> <p><i>Mr. McCullough introduced members from Forecast5 who presented a presentation on Forecast 5 which is a software program that can assist/support in decision making. Forecast5 only focuses on school districts and how to serve districts. The program takes student information provided by the school and pairs it with county property maps. It can account for every child under every roof, By changing certain fields, it can easily show different scenarios very quickly. Student privacy laws are maintained at all times. Mr. Gerhart asked if it was possible to put 5-year data into the program. Ms. Edwards will check with the County if that information is available. Mr. McCullough advised the tool could be available in a matter of weeks. There was no objection by the committee members to move forward with contracting with Forecast5.</i></p>
6:30 - 7:00 pm	30	<p><u>Decision Matrix - Weighting of Criteria</u> - David</p> <p>The committee will review their individual weighting of the decision matrix criteria and come to consensus on a weighting scheme</p> <p><i>The committee analyzed the decision matrix as to what is most important to the Committee when making their decisions. The top ten items which received the highest weighting were moved to the top of the document for the main considerations.</i></p>
7:00 - 7:45 pm	45	<p>Decision Matrix - Building Capacities - Nancianne</p> <p>The committee will briefly review the building capacities for the different grade level configuration options and which options “fit” from a capacity perspective</p> <p><i>Ms. Edwards discussed the history of enrollments and how many sections are needed at each elementary grade level. Mr. Thompson went into further discussion regarding the different scenarios on how the Sixth Grade Center</i></p>

		<p><i>could be used. There was discussion regarding which schools are currently overcrowded, square footage of each school, and use of dedicated spaces for specials such as art, music, etc.</i></p> <p>Decision Matrix - Facilities Criteria - David and Elena</p> <p>The committee will begin discussions of the facilities criteria items. Rob Christine, Director of Facilities, will be available to provide insight and answer questions</p> <p><i>The Committee asked if there would be a certain date when QE would be outdated and steps would have to be taken to keep it as a school. QE is not on the same level as all the other schools and costs more to maintain. There are issues with humidity control, windows, the roof is failing, sewer pumps, and limited HVAC Mr. Schoch explained that in the 5-year plan the only option for QE was a full renovation. The cost of renovating QE or District Office would be the same. Mr. Schoch advised that an appraisal of the District Office has been ordered, and if the District Office was sold, all funds would go to the renovation for other capital needs.</i></p> <p><i>Mr. Gerhart requested a report on issues at QE and any other schools from Mr. Christine.</i></p> <p><i>Mr. McCullough also requested from Mr. Christine a utility report for each building.</i></p>
7:45 pm		<p>Public Comment</p> <p>Any public comment in the chat box will be reviewed</p> <p><i>Public comment from Kathleen Dressel was read.</i></p>
8:00 pm	N/A	<p>Adjourn: 7:53 pm.</p> <p>Next Meeting: Wednesday, November 11, 2020</p> <p>Planned Topics:</p> <ol style="list-style-type: none"> 1. Dr. Leight will be invited to address the committee on QE and its historical significance to the community (20-30 minutes) 2. Continued work on the decision matrix in the areas the committee weighted most heavily