

# **October 2020, Quakertown Elementary School Safety Meeting Minutes**

## Safety Committee Members

Robert Christine\*

Anthony Henry\*

Laird Ihle\*

Anita Kaseman\*

Michael Zackon

Joe Deibler\*

Jill West\*

\*In Attendance

The following items were discussed at the Safety Committee Meeting held on  
October 14, 2020:

- Reviewed and Discussed the Employee Accident Reports.
- QE concerns:
  - Large cracks/holes in black top in the basketball courts at the rear of the building
    - Rob will look into repair.
  - Patch to slope a lift in the front sidewalk is coming off.
    - Rob will look into repair.
- A building inspection of QE was conducted.
  - Hand sanitizer station & free-standing social distancing signs are in front of doors at two entrances. Concerned about potential for impeding egress.
    - Joe will discuss relocating station & sign with Dr. Zackon.
  - Three fire extinguishers did not pass inspection.
    - A PO was sent to Johnson Controls to replace, Jill will follow up with JC.
  - Confirmed building's AED is inspected. Need to confirm who inspects QNB & Alumni field's AEDs and where inspections are logged.
    - Jill will reach out to Melissa Kelly.

Next meeting will be November 18, 2020 at the Sixth Grade Center.  
Jill sent notification of date and time.