

November 2020, Sixth Grade Center Safety Meeting Minutes

Safety Committee Members

Robert Christine*

Anthony Henry

Laird Ihle*

Osheanna Lonergan

Eric Thompson*

Cliff Huot*

Jill West*

*In Attendance

The following items were discussed at the Safety Committee Meeting held on November 18, 2020:

- Reviewed minutes from October 14, 2020 meeting:
 - Fire extinguishers at QE were replaced.
 - AED's are inspected monthly by the building's nurses; a log is kept in the respective buildings.
 - QNB athletic field, Alumni field (2), Athletic Trainer room, and HS lower gym AED's are inspected by the athletic trainers. Erin Brady will create a log to document inspections.
- 6GC concerns:
 - Fencing that previously secured track equipment provides access to windows.
 - Fencing to be removed, no longer used.
 - Current dumpster location needs to be changed. Should be thirty feet from building and the building's transformer.
 - Cliff will notify Republic Services at their next pick up to relocate dumpster.
- A building inspection of 6GC was conducted.
 - Return louvers in kitchen ceiling to be cleaned.
 - Exterior signage to be updated over the summer.
 - Display case glass is neither tempered nor laminated in four display cases.
 - Alderfer Glass will confirm the type of glass in the showcases.
 - Café staff would like an intercom at the loading dock to communicate with delivery drivers and utility companies without having to open the door to them.
 - Will investigate further. In the interim Facilities will replace the door viewers.
 - Exterior glass panels below windows to be replaced with metal sheets.
 - Alderfer Glass to be contacted for service.

Next meeting will be December 18, 2020 at the High School.

Jill sent notification of date and time.